

**TRINITY COUNTY ON-SITE SEWAGE PERMIT INSTRUCTIONS**

- How many acres do you own? (The 10-acre rule states one house per 10+acres and applies to residential only. If the applicant requests the 10 acre rule, the 10 acre exemption affidavit must be filled out by the landowner with the legal property description as it appears on the deed.)
- Property Owner/Applicant completes and returns application to the County Judge's office.
- Applicant is required to contact a "Site & Soil Evaluator" for a site and soil evaluation to determine the soil class. A site drawing to scale, must be submitted and include all structures, trees, ponds, lakes, easements, water wells, property lines, etc.
- If a sub-surface (in ground) system is suitable, you are required to submit a system design drawing of your proposed septic system with this application for approval. You are required to submit a landscaping plan.
- If an aerobic spray system is required, you will need to submit a design drawing by a **Registered Sanitarian** to the County Judge's Office for approval by the inspector. An Affidavit to the Public containing the legal property description must be filled out by the property owner and filed in the County Clerk's Office. There is a \$26.00 filing fee for the affidavit, and \$4.00 fee for additional pages. Once the affidavit is filed and the fees are paid, the County Clerk's office will notify the OSSF Coordinator. All Aerobic Systems must be installed by an Installer II. You will submit to the County Judge's office a landscaping plan and a 2 year maintenance policy.
- Upon receipt of all completed paperwork to the County Judge's office and approval of the design by the Inspector, an Authorization to Construct letter will be sent and construction may begin. (Allow 5 days for processing).

**CHECKLIST OF PAPERWORK**

**SUB-SURFACE SYSTEM**

\_\_\_\_\_ Application  
\_\_\_\_\_ Site/Soil Evaluation  
\_\_\_\_\_ Drawing  
\_\_\_\_\_ Landscape Plan

**AEROIC SPRAY SYSTEM**

\_\_\_\_\_ Application  
\_\_\_\_\_ Site/Soil Evaluation  
\_\_\_\_\_ Dawing by a  
Registered Sanitarian  
\_\_\_\_\_ Landscape Plan  
\_\_\_\_\_ Maintenance Policy  
\_\_\_\_\_ Affidavit to the Public

- Applicant or Installer will notify the Inspector when construction will begin and set an inspection date. A two (2) days notice is required for all inspections.
- The system is not permitted for use until inspected by the Inspector and all TNRCC standards are met.

\*To qualify as a site evaluator a person should have a working knowledge of site/soil characteristics and should be familiar with 30 Texas Administrative Code #285.30. We strongly recommend that site evaluations be performed by individuals who have completed the Soil Evaluator Training or be a certified installer.

**INCOMPLETE PERMIT PACKETS WILL BE RETURNED TO THE PROPERTY OWNER/APPLICANT**

# LANDSCAPING PLAN

# Terms and Conditions

## ***I. ACCEPTANCE:***

1. This Landscape plan is offered for acceptance subject to the following terms and conditions unless specifically agreed to otherwise in Section V of this document.
2. This Landscape plan is limited to the equipment, labor and service specifically described and none other is intended or implied.

## ***II. INSTALLATION:***

1. Homeowner agrees to allow contractor access to property with any and all equipment and material necessary to complete the installation of an on-site system.
2. Homeowner agrees that the possibility of ground damage may occur from the heavy equipment and material being moved on-site and/or that wet ground conditions may create excessive ground damage during the installation process.
3. Homeowner agrees that during the course of the installation extra soil will be left over due to the tank displacement.
4. Homeowner agrees that existing ground cover (grass) may be permanently displaced during the course of the on-site installation.
5. Homeowner agrees that the possibility of vegetative (tree, shrub) loss may occur as a result of the on-site installation.
6. Homeowner agrees that there is a possibility that some ground settling may occur in the disturbed soil area after the contractor has completed the installation and left the premises.

## ***III. CONTRACTOR RESPONSIBILITY:***

1. Contractor agrees that all work shall be completed in a workman like manor according to standard OSSF practices.
2. Contractor agrees to make a reasonable attempt to minimize ground damage during the course of the on-site installation.
3. Contractor agrees to backfill with class Ib, II, or III soil around all tanks and sewer pipe placed into the ground to six (6) inches above grade level to allow for settling.
4. Contractor agrees to spread excess soil to adjacent area of the installation site unless otherwise directed by the homeowner. All excavated class IV soils will be removed from site.
5. Contractor agrees to seed or sod areas of disturbed soil where existing ground cover was present prior to the on-site installation.
6. Contractor agrees to seed or sod any and all areas located within the surface application or trench area upon completion of the on-site installation.
7. Contractor agrees to rake to six (6) inches above grade any and all areas disturbed by the on-site installation.

## ***IV. HOMEOWNER RESPONSIBILITY:***

1. Homeowner agrees to re-grade soil in areas where soil settling has occurred after OSSF is permitted.
2. Homeowner agrees to maintain areas disturbed by OSSF installation with seed, sod, or other vegetation.

## ***V. ADDITIONS/EXCLUSIONS (State Section and number of exclusion above)***

The following terms and conditions that shall be included or excluded from this agreement:

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\_\_\_\_\_  
Installer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

**ON-SITE SEWAGE FACILITY PERMIT APPLICATION**  
**TRINITY COUNTY ENVIRONMENTAL HEALTH DEPT**  
 223 W. First St. / Po Box 467, Groveton, TX 75846  
 Office: (936) 642-1746

This application will expire one year from the application date if inspection is not complete. No refunds once permit is issued.

20 \_\_\_\_\_  
 Permit Number

PROPERTY OWNER \_\_\_\_\_  
 (NAME ON DEED) (LAST) (FIRST) (INT)

PHONE NUMBERS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ City \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SITE ADDRESS \_\_\_\_\_ City \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Subdivision \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Acres \_\_\_\_\_

WATER SOURCE  Private  Public \_\_\_\_\_ (Name) Water Saving Devices: Yes  No

SINGLE FAMILY RESIDENCE: # of Bedrooms \_\_\_\_\_ # Of Bathrooms \_\_\_\_\_ Living Area (Sq Ft) \_\_\_\_\_  
 # of Residences living in the house \_\_\_\_\_

COMMERCIAL/MULTI FAMILY: Type \_\_\_\_\_ # of Employees/Units \_\_\_\_\_ Days/Wk. Occupied \_\_\_\_\_

SQUARE FOOT OF COMMERICAL STRUCTURE \_\_\_\_\_

Septic System: New System \_\_\_\_\_ Repair to Existing System: \_\_\_\_\_

Will a Licensed Installer install your system? No \_\_\_\_\_ Yes \_\_\_\_\_ When \_\_\_\_\_

Type of Construction: Brick \_\_\_\_\_ Frame \_\_\_\_\_ Mobile Home \_\_\_\_\_ Block \_\_\_\_\_

DESIGNER: \_\_\_\_\_ Reg# \_\_\_\_\_ Phone# \_\_\_\_\_

SITE EVALUATOR \_\_\_\_\_ Reg# \_\_\_\_\_ Phone# \_\_\_\_\_

INSTALLER \_\_\_\_\_ Reg# \_\_\_\_\_ Phone# \_\_\_\_\_

MAINTENANCE PROVIDER \_\_\_\_\_ Reg# \_\_\_\_\_ Phone# \_\_\_\_\_

**NOTICE:**

\*If the permit applicant is a corporation, partnership, or other legal entity other than a natural person, state the name of one or more natural persons who will be responsible to Commissioner's Court to see that all provisions of the Permit will be faithfully complied with.

\*Notice of Approval will not be issued until a final inspection and approval of the septic system is given by Trinity County.

\*Any person securing a permit does so on the representation to Commissioner's Court that he/she will comply with all requirements and county regulations, and obtain all necessary permits required for this property.

\*Authorization is hereby given to Trinity County, Texas, Texas Department of Health, and the TX COM on Environment Quality or their agents or designees, singularity or jointly, to enter upon the described property for the purpose of making soil evaluation test, inspecting septic system, or for any reason consistent with the water quality programs of the Texas Department of Health and the Texas National Resource Conservation Commission.

I certify that the above statements are true and correct to the best of my knowledge.

Signature of Owner (Name on Deed) \_\_\_\_\_ Date \_\_\_\_\_

**Soil Evaluation Form**

Owner's Name \_\_\_\_\_ Date Performed \_\_\_\_\_

Physical Direction to Property \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Site Evaluator \_\_\_\_\_ Proposed Excavation Depth \_\_\_\_\_

*At least two soil evaluations must be performed on the site, at opposite ends of the proposed disposal area. Please show the results of each soil evaluation on a separate table. Locations of soil evaluations must be shown on the site drawing.*

*For subsurface disposal, soil evaluations must be performed to a depth of at least 2-ft. below the proposed excavation depth. For surface horizon must be excavated.*

*Please describe each soil horizon and identify any restrictive features in the space provided below. Draw lines at the appropriate depths.*

Soil Boring Number \_\_\_\_\_

Depth (ft)	Textural Class	Drainage Mottles/Water Table	Restrictive Horizon	Comments
0				
1				
2				
3				
4				
5				

Soil Class \_\_\_\_\_

Site/Soil Evaluation Form, page 2

Soil Boring Number \_\_\_\_\_

Depth (ft)	Textural Class	Drainage Mottles/Water Table	Restrictive Horizon	Comments
0				
1				
2				
3				
4				
5				

Soil Class \_\_\_\_\_ Degree of Slope of property \_\_\_\_\_

**TNRCC Minimum State Standards for your septic system is:**

\_\_\_\_\_ Sub-Surface System \_\_\_\_\_ GPD \_\_\_\_\_ / \_\_\_\_\_ Size/Number of Tanks  
18" wide trench requires \_\_\_\_\_ drainfield 24" requires \_\_\_\_\_ drainfield  
36" requires \_\_\_\_\_ drainfield  
\_\_\_\_\_ Aerobic Surface System \_\_\_\_\_ GPD

**Comments:**

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*I certify that the above statements are true and are based on my own field observations,*

\_\_\_\_\_  
*Signature of Soil Evaluator*

\_\_\_\_\_  
*Phone (Day Number)*

AFFIDAVIT TO THE PUBLIC

THE COUNTY OF TRINITY  
STATE OF TEXAS

AFFIDAVIT

According to Texas Commission on Environmental Quality Rules for On-Site Sewage (OSSFs) Facilities, this document is filed in the Deed Records of Trinity County, Texas.

I

The Texas Health and Safety Code, Chapter 366 authorizes the Texas Commission on Environmental Quality (commission) to regulate on-site sewage facilities (OSSFs). Additionally, the Texas Water Code (TWC), §5.012 and §5.013, gives the commission primary responsibility for implementing the laws of the State of Texas relating to water and adopting rules necessary to carry out its powers and duties under the TWC. The commission, under the authority of the TWC and the Texas Health and Safety Code, requires owners to provide notice to the public that certain types of OSSFs are located on specific pieces of property. To achieve this notice, the commission requires a recorded affidavit. Additionally, the owner must provide proof of the recording to the OSSF permitting authority. This recorded affidavit is not a representation or warranty by the commission of the suitability of this OSSF, nor does it constitute any guarantee by the commission that the appropriate OSSF was installed.

II

An OSSF requiring a maintenance contract, according to 30 Texas Administrative Code §285.91(12) will be installed on the property described as: (insert legal description and physical address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The property is owned by: (insert owner's full name)

\_\_\_\_\_  
\_\_\_\_\_

This OSSF shall be covered by a continuous service policy for the first two years. After the initial two-year service policy, the owner of an aerobic treatment system for a single family residence shall either obtain a maintenance contract within 30 days or maintain the system personally.

Upon sale or transfer of the above-described property, the permit for the OSSF shall be transferred to the buyer or new owner. A copy of the planning materials for the OSSF may be obtained from San Jacinto County, Texas.

WITNESS MY HAND(S) ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Owner(s) signature(s)

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of Texas  
Notary's Printed Name: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

# Trinity County On-Site Sewage Facility Permitting

The following is a list of OSSF Installers (OS), Site Evaluators (SE), Registered Sanitarians (RS), and Maintenance Providers (MP)

Paul Hendrick OS0028609		Designated Representative 281-705-2009	
David Arnold OS0005647 OS00029868	OSII, SE, RS 936-632-0585	Jason Havard OS0032452	SE 936-897-2205
Wendell H. Baker Jr. OS0006050 OS0011780 MP0000059	OSII, SE, RS, MP 936-291-6707	Paul Hendrick OS0022909 OS0028609 MP0001753	OSII, DR, MP, SE 281-705-2009
Mark Balette OS0019048	OSII 936-544-0882	Wes Hubert OS0011687	MP, SE 936-597-5558
Steven Bodenhamer OS0034003	OSII 281-705-2009	Stephen Humphreys OS0019878	OSII 936-661-1360
Randal K. Brashear OS0000115 MP0000168	OSII, SE, MP 936-637-1488	John Katambani OS0017329	SE 936-293-1598
Russell Crawley OS0030159 MP0001821	OSI, MP, SE 936-328-6235 936-594-3411	Brady Larson OS0032519 MP0001873	OSII, MP 936-355-5636
Timmy Domino OS 0004128 MP0000091	OSII, MP 936-372-5682	Ronnie Leggett OS0003751 MP0000741	OSII, MP 936-967-8685
Shaun I. Dubois OS0033042 MP0002110 OS0033197	OSII, MP, SE 936-433-4002	Mac R. Louthier II OS0030810 MP 0002055	OSII, MP 936-594-5793
Andy Evans OS0027726 OS0029479	OSII, SE, MP 936-433-6444	Richard Marshall, Jr. OS0028533	OSII 936-228-6626
Darwon Evans OS0027727 OS0029482	OSII, SE 936-329-2258	Dennis Moore OS0000170 OS0010165 MP0000777	OSII, SE, MP 936-967-4606
Todd Gardner OS0007231	SE 936-327-4055	Jess Paddy OS0029557 MP0001727	OSII, MP 936-291-8750 936-594-9222
Shannon Goins OS0029928	OSII 936-433-1335	David Pickens OS0012427	SE 979-693-8334 888-399-7637
Bob Harbuck OS0006696	SE 936-465-3929	Robert Pixley OS0028195 MP0000093	OSII, MP 936-329-1455
		Jerry L. Pruitt Jr. OS0019035	OSII 936-638-2143
		Ricky Ray OS0000180 MP0001497	OSII, MP 936-219-4752
		Larrett Reeves OS0018654 OS0027105 MP0001621	OSII, SE, MP 936-546-8844
		Timothy Sheppard, Sr. OS0026054 MP0000282	OS, MP 832-473-7222
		Kerwin Smith OS0007596	SE 936-637-1700
		Keith Socia OS0005563 OS0010201 MP0000303	OSII, SE, MP 936-699-2614
		Michael P. Stephenson OS0028155 MP0001730	OSII, MP 936-632-7164
		Kevin Strickland OS0033198 MP 00002129	OSII, MP 936-675-0813
		Rory Truss OS0005947 MP0000691	OSII, SE, MP 936-639-3960
		John Warner OS0021092 MP0001785	OSII, MP 281-799-4002

Sandra Cole - OSSF Coordinator  
936-642-1746    tcj@co.trinity.tx.us